

### Expectations of the Chapter Officers

1. This is **YOUR** organization **NOT** the Ag Teachers!
2. Your number one priority and focus as a chapter officer is to serve the needs of the members of your chapter.
3. The success of Chapter Officers is evaluated by team performance, not necessarily on individual performance. Learn how to help each other to become better leaders.
4. Learn how to effectively win friends and influence those with differing viewpoints.
5. It is expected that each Chapter Officer be a positive role model for the members of the chapter. (Suspensions, probations, and repetitious disciplinary action is unacceptable.)
6. It is expected that each Chapter Officer strive aggressively to achieve and maintain academic success.
7. **NEVER**... tell members or friends how important **YOU** are!
8. **NEVER**... use the word "I" or allow your individual ego to interfere with the functioning of the team.
9. Conduct yourself in a dignified and professional manner at all times.
10. Always be courteous and respectful to all members and advisors 100% of the time.
11. Be discreet! Keep our business within the group. Communication is key... to air likes, dislikes, and other issues.
12. **DO NOT BE AFRAID OF THE POSSIBILITY OF FAILURE OR SUCCESS!**
13. When you need help... ask for it!
14. **NEVER** wait until the last minute to complete your assignments.
15. Give 100% effort!
16. Be enthusiastic at all times. (You never know who is watching!)
17. Learn how to be an effective leader and still have fun.
18. **Remember:** "The task ahead of you is never as great as the power behind you!"

I have read and understand the "Expectations of the Chapter Officers." I understand they apply to me in my pursuit of a position on the Chapter Officer Team. I further understand that failure to comply to the expectations may result in my early dismissal from the team.

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Student Signature

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Date

I have read, and understand, that the "Expectations of the Chapter Officers" listed above apply to my child who is pursuing a position on the Chapter Officer Team.

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Parent/Guardian Signature

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Date

## Silverton Chapter FFA Officer & Parent Contract

As an officer of the Silverton FFA Chapter, I will: (initial each)

- \_\_\_\_\_ A. Give precedence to FFA over other activities when there is no chance to work out a compromise.
- \_\_\_\_\_ B. Attend the District Leadership Conference for Chapter Leaders in September and the Chapter Officer Retreat during the summer and winter
- \_\_\_\_\_ C. Attend all weekly officer meetings and monthly chapter meetings (seminar and night).
- \_\_\_\_\_ D. Cooperate with other officers and maintain a friendly attitude with them, always working as a team.
- \_\_\_\_\_ E. Abide by the National FFA Code of Ethics and School Policies.
- \_\_\_\_\_ F. Set an example for other members by my positive actions both inside and outside of the classroom and taking part in all fundraising activities.
- \_\_\_\_\_ G. Obtain and wear proper official dress at all meetings and official functions.
- \_\_\_\_\_ H. Accept all responsibilities of the office I receive.

I have read and understand the above information. As an officer, I understand that I am required to abide by the Silverton High School Drug and Alcohol policy. Any violation at any time may result in my removal from the officer team.

If elected to a chapter office, I will carry out my responsibilities in accordance with these statements. I understand I will be removed from office by the Advisor or membership if I have not followed the established standards for the chapter FFA office.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Advisor's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Silverton FFA Chapter Officer Contract

*As an officer of the Silverton FFA Chapter, I will: (initial each)*

### **Area One: This is it!**

- \_\_\_\_\_ 1. Be on time for all meetings, activities, and departure times.
- \_\_\_\_\_ 2. Write dates for activities down in a planner.
- \_\_\_\_\_ 3. Keep our team and my office as a priority.
- \_\_\_\_\_ 4. Attend all officer meetings, seminars, and night meetings.
- \_\_\_\_\_ 5. Attend all activities that I am able to. If I cannot attend, let other officers/advisors know ahead of time.
- \_\_\_\_\_ 6. Be responsible by staying on task and sticking to the agenda at meetings.
- \_\_\_\_\_ 7. Always support each other...look for ways to help lighten my fellow officer's load.

### **Area Two: Living Above the Line**

- \_\_\_\_\_ 1. Be honest with each other and be open to others' honesty.
- \_\_\_\_\_ 2. If confrontations are necessary, do them away from school/FFA activities.
- \_\_\_\_\_ 3. Do not talk behind the backs of my fellow officers.
- \_\_\_\_\_ 4. Communicate with advisors.
- \_\_\_\_\_ 5. Keep my family informed of what I am/our team is doing.
- \_\_\_\_\_ 6. Approach my teammates appropriately.
- \_\_\_\_\_ 7. Encourage ALL members.
- \_\_\_\_\_ 8. Take time to get to know ALL members.
- \_\_\_\_\_ 9. Step away from cliques...meet and learn about new people.
- \_\_\_\_\_ 10. Be a resource to members.
- \_\_\_\_\_ 11. Force and maintain a positive attitude.

**Area Three: Pay it Forward**

- \_\_\_\_\_ 1. Help my fellow officers, the members, and our chapter.
- \_\_\_\_\_ 2. Maintain a community focus with activities and/or community service.
- \_\_\_\_\_ 3. Develop creative ideas to get members involved.
- \_\_\_\_\_ 4. Be involved ourselves. Be an example.
- \_\_\_\_\_ 5. Always wear proper official dress.
- \_\_\_\_\_ 6. Communicate a positive attitude about wearing official dress.
- \_\_\_\_\_ 7. Wear appropriate clothing to all events.
- \_\_\_\_\_ 8. Conduct myself in an appropriate manner at FFA events and outside FFA.
- \_\_\_\_\_ 9. Treat all members equally.
- \_\_\_\_\_ 10. Step out of my comfort zone.
- \_\_\_\_\_ 11. Provide constructive criticism for my teammates and fellow members.
- \_\_\_\_\_ 12. Member focused attitude/actions.
- \_\_\_\_\_ 13. Guaranteed incentives for member participation (WIIFM).
- \_\_\_\_\_ 14. Get members to buy in.

I have read, studied, and understand the intent and the spirit of the 3 areas to our chapter officer team's success. I will commit to modeling the 3 areas of success. I understand that failure to do so may result in limitations being set on my roles as a/ an \_\_\_\_\_ FFA officer and/or possible removal from office.

Officer Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Silverton FFA Chapter Office**  
**Behavioral Information**

Please rate this student in each of the following areas. Please complete and turn in **Mr. Towery's** box or **Mrs. Baker's** box **by March 20th - Thank You!**

Student's Name:

Year	2023-2024
Attendance Absent	
ISS	
On-time to Class Tardiness	
GPA	

Comments:

Administration Signature: \_\_\_\_\_

Place this recommendation in **Mr. Towery's** or **Mrs. Baker's** box.  
**DO NOT GIVE IT BACK TO THE STUDENT.** These are confidential.  
Thank you for your time!

## Silverton FFA

### PRINCIPAL OR TEACHER RECOMMENDATION

Please rate this student in each of the following areas. Please be completely honest in your evaluation. This will not be seen by the student or parent. Please complete and turn in to Mr. Towery's or Mrs. Baker's box by March 20<sup>th</sup>.

Student's Name: \_\_\_\_\_ Teacher's Name: \_\_\_\_\_

<u>Category</u>	<u>Outstanding</u>	<u>Good</u>	<u>Fair</u>	<u>Poor</u>
Responsibility				
Respect for Authority				
On-Time to Class				
Cooperative				
Attitude				
Gets Along with Others				

**Comments:** Please justify the above ratings (especially outstanding and poor ratings).

Place this recommendation in Mr. Towery's or Mrs. Baker's box.  
**DO NOT GIVE IT BACK TO THE STUDENT.** These are confidential.  
Thank you for your time!